

RECEIVED FOR SCANNING  
VENTURA SUPERIOR COURT

NC-300

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: Faith Diana Ward FIRM NAME: STREET ADDRESS: 2906 Klamath Avenue CITY: Simi Valley TELEPHONE NO. (805) 638-7628 E-MAIL ADDRESS: ATTORNEY FOR (name): In Pro Per		FOR COURT USE ONLY          
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA STREET ADDRESS: 800 South Victoria Ave MAILING ADDRESS: 800 South Victoria Ave CITY AND ZIP CODE: Ventura, CA 93009 BRANCH NAME: Hall of Justice		
PETITION OF (name): Faith Diana Ward		
PETITION FOR RECOGNITION OF CHANGE OF GENDER AND SEX IDENTIFIER <input checked="" type="checkbox"/> AND CHANGE OF NAME <input checked="" type="checkbox"/> AND ISSUANCE OF NEW CERTIFICATES		CASE NUMBER:

Before you complete this petition, read *Instructions for Filing Petition for Recognition of Change of Gender and Sex Identifier, Name Change, and Issuance of New Certificates* (form NC-300-INFO).  
**Note:** You do not need to file this petition or obtain a court order in order to obtain a new California birth certificate for you or your child reflecting a change of your gender or a new California marriage license and certificate reflecting a change of gender. You may use an administrative process instead; see Health and Safety Code section 103426.

- Petitioner (*present name*): Faith Diana Ward is 18 years old or older and requests an order recognizing the change of petitioner's gender and sex identifier to
  - ☐ female.
  - ☒ male.
  - ☐ nonbinary.
- Petitioner is a California resident or seeks a change to a California birth certificate or marriage license and certificate.
- ☐ Petitioner has already obtained a decree of name change that petitioner wants reflected on the certificates checked in item 5. Petitioner attaches a certified copy of the decree of name change to this petition.  
 (If this item is checked, skip item 4 and indicate the request in item 5.)
- ☒ Petitioner requests that the court decree that petitioner's name be changed, in order to conform to petitioner's gender identity, to (*proposed name*): Arvin Dane Ward
  - This is the right court for the petition to change name, because petitioner (*check (1) or (2).*)
    - ☒ resides in this county.
    - ☐ does not reside in California and (*check one*):
      - ☐ wants a name change on their or their child's birth certificate, which was issued in this county.
      - ☐ wants a name change on a marriage license, and was married in this county.
  - ☒ Petitioner requests that the court issue an order directing any interested persons to file written objections to show cause why the petition for change of name should not be granted.
  - ☒ Name and Information About the Person Whose Name Is to Be Changed (form NC-110) is attached to this form.

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SHORT TITLE: Faith Diana Ward	CASE NUMBER:
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5. ☒ **Issuance of New California Certificate**

- a. ☒ Petitioner requests an order for the issuance of a new birth certificate for petitioner reflecting the change of gender ☒ and change of name.
- b. ☐ Petitioner requests an order for the issuance of a new birth certificate for petitioner's child reflecting petitioner's change of gender ☐ and change of name.

(Attach *Birth Certificate for Child of Petitioner—Attachment* (form NC-311).)

- c. ☐ Petitioner requests an order for the issuance of a new marriage license and certificate with a change of designation of the person as bride, groom, or having neither box checked ☐ and change of name.

(Attach *Marriage License and Certificate—Attachment* (form NC-312).)

I declare under penalty of perjury under the laws of the State of California that the request for a change in gender and sex identifier to (check one) ☐ female ☒ male ☐ nonbinary is to conform my legal gender and sex identifier to my gender identity and is not for any fraudulent purpose.

Date: 11/6/20

Faith Diana Ward

(TYPE OR PRINT NAME OF PETITIONER)

▶ 

(SIGNATURE OF PETITIONER)

Date:

(TYPE OR PRINT NAME OF ATTORNEY)

▶

(SIGNATURE OF ATTORNEY)

## INSTRUCTIONS FOR FILING PETITION FOR RECOGNITION OF CHANGE OF GENDER AND SEX IDENTIFIER, NAME CHANGE, AND ISSUANCE OF NEW CERTIFICATES

**Note you do not need to file this petition or obtain a court order in order to obtain a new California birth certificate for you or your child reflecting a change of gender or a new California marriage license and certificate reflecting a change of gender.** See Health and Safety Code section 103426. You may make the request directly to the State Registrar at the California Department of Public Health or, for a confidential marriage license and certificate, the county clerk of the county that issued the confidential marriage license. (See contact information on page 2.)

### 1. How to Make Request

A petition for recognition of change of gender and sex identifier, either on its own or combined with a request for a name change, a new birth certificate for petitioner, a new birth certificate for petitioner's child or children, and a new marriage license and certificate must be filed on form NC-300. This form may only be used by individuals 18 years old or older. (Minors must use form NC-500.)

### 2. Where to File

The petition to recognize a change of gender and sex identifier may be filed in the superior court of any county in California, but if the petition **includes a request to change petitioner's name**, it must be filed:

- a. If petitioner is a California resident, in the superior court where petitioner presently resides, or
- b. If petitioner is not a California resident, in the superior court in the county where petitioner's or petitioner's child's birth certificate was issued or where petitioner's marriage was entered into.

### 3. What Forms Are Required

You will need to have an original and a copy of each of the following documents:

- a. *Petition for Recognition of Change of Gender and Sex Identifier, Name Change, and Issuance of New Certificates* (form NC-300)
- b. *Order Recognizing Change of Gender and Sex Identifier, for Name Change, and for Issuance of New Certificates* (form NC-330)
- c. If requesting name change:  
*Name and Information About the Person Whose Name Is to Be Changed* (form NC-110), and  
*Order to Show Cause—Change of Name to Conform to Gender Identity* (form NC-125)  
(Note: If you already have a decree of change of name, attach a certified copy of the decree to the petition instead of completing form NC-110 and form NC-125.)
- d. If requesting order for new birth certificate for child:  
*Birth Certificate for Child of Petitioner—Attachment* (form NC-311)
- e. If requesting order for new marriage license and certificate:  
*Marriage License and Certificate—Attachment* (form NC-312) and, if form NC-312 is not signed by the other spouse, *Order to Show Cause—Issuance of New Marriage License and Certificate* (form NC-325)
- f. *Civil Case Cover Sheet* (form CM-010)

Local courts may require additional local forms. Check with the court to determine if additional forms are required.

### 4. Filing with Court

Prepare an original *Civil Case Cover Sheet* (form CM-010). Take the completed petition, with any required attachments and the proposed orders with the *Civil Case Cover Sheet*, along with a copy of each document, to the clerk of the court. Obtain a filed-endorsed copy (stamped by the clerk) of the petition and ask that any required orders to show cause be issued.

A filing fee will be charged unless you qualify for a fee waiver. (If you want to apply for a fee waiver, see *Request to Waive Court Fees* (form FW-001) and *Information Sheet on Waiver of Superior Court Fees and Costs* (form FW-001-INFO).)

### 5. Service on Spouse

If seeking a change to your marriage license and certificate, and the spouse sharing that marriage license has not signed the form (and is alive and capable of signing it), you must serve the *Order to Show Cause—Issuance of New Marriage License and Certificate* (form NC-325) that has been issued by the court, along with a copy of the petition, on that spouse within four weeks from the date on which the order is made by the court. It must be served in person or, if out of state, by mail, in the manner described in Code of Civil Procedure sections 413.10, 414.10, or 415.40. Service must be made by someone other than you, and you must have the server complete a proof of service and file it with the court.

## 6. Service on Government Agency—Name Change for Person in Jail or Prison or on Parole

If you are in county jail or under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison, or on parole), a petition to change your name—including one on form NC-300—must be served on a government agency.

- If in county jail, you must provide a copy of the petition to the county sheriff's department.
- If in state prison, you must provide a copy of the petition to the warden.
- If on parole, you must provide a copy of the petition to the regional parole administrator.

Check with each office as to how to serve it. After you have provided a copy to the sheriff, warden, or regional parole administrator, file a copy of the completed *Proof of Service By First-Class Mail—Civil* (form POS-030) with the court.

Note that the declaration on form NC-300 as to whether the petitioner is in jail or under jurisdiction of the California Department of Corrections and Rehabilitation is only for purposes of determining if service of the petition is required.

## 7. Court Hearings

A hearing date will be set only if timely objections have been filed. If there is a hearing, you will be sent a notice by the court. Bring copies of all documents to the hearing. If the judge grants the petition, the judge will sign *Order Recognizing Change of Gender and Sex Identifier, for Name Change, and for Issuance of New Certificates* (form NC-330).

If no timely objections are filed, the court will grant the petition and sign the order without a hearing.

## 8. Requesting Accommodations for Disability

If you have a disability and need an accommodation to help you access your court hearing, you can use *Disability Accommodation Request* (form MC-410) to make your request. You can also ask the court's ADA Coordinator in your court for help. For more information, see *How to Request a Disability Accommodation for Court* (form MC-410-INFO).

## 9. Issuance of New Birth Certificate

If you were born in California, or if your children were, to obtain a new birth certificate for you or them reflecting your change of gender, file a certified copy of the order within 30 days with the State Registrar and pay the applicable fees. You may write or contact the State Registrar at:

California Department of Public Health

Vital Records – MS 5103

P.O. Box 997410

Sacramento, CA 95899-7410

Phone: 916-445-2684

Website: [www.cdph.ca.gov](http://www.cdph.ca.gov)

## 10. Issuance of New Marriage License and Certificate

If you were married in California, to obtain a new marriage license and certificate reflecting your change of gender with a change in your designation to bride, groom, or neither, file a certified copy of the order within 30 days, and pay the applicable fees, as follows:

- If the original marriage license and certificate was **confidential**, then file with the county clerk in the county where the confidential marriage license and certificate was issued. (A confidential marriage is a marriage that is available to two unmarried adults who have been living together as spouses. Confidential marriages do not require witnesses to attend a ceremony or sign the marriage license.)
- If the original marriage license and certificate was **not** confidential, then file with the State Registrar, whose contact information is given in item 9 above.

## 11. Self-Help Guide

For more information, please visit the California Courts Self-Help Guide on gender recognition, available at <http://selfhelp.courts.ca.gov/gender-recognition-order-index>.

Local courts may supplement these instructions. Check with the court to determine whether supplemental information is available. For instance, the court may provide you with additional written information identifying the department that handles these petitions, the times when petitions are heard if hearings are required, and whether remote appearances by video or telephone are available.

PETITION OF (name of petitioner or petitioners):

Faith Diana Ward

CASE NUMBER:

FOR CHANGE OF NAME

**NAME AND INFORMATION ABOUT THE PERSON  
WHOSE NAME IS TO BE CHANGED**

Attachment 1 of 1

Attachment to Petition (form NC-100, form NC-300, or form NC-500)

(You must use a **separate** attachment for **each** person whose name is to be changed. If petitioner is a guardian of a minor, a declaration of guardian (form NC-110G) must also be completed and attached for each minor whose name is to be changed.)

7. (Continued) Petitioner applies for a decree to change the name of the following person:

b. ☒ Self ☐ Other

(1) Present name (specify): Faith Diana Ward

(2) Proposed name (specify): Arvin Dane Ward

(3) Born on (date of birth): 11/26/2007

and presently ☐ under 18 years of age ☒ 18 years of age or older

(4) Born at (place of birth): Simi Valley, Ca

(5) Sex (as stated on original birth certificate): ☐ Male ☒ Female

(6) Current residence address (street, city, county, state, and zip code): 2906 Klamath Avenue

Simi Valley

CA

93063

Ventura County

c. Reason for name change (explain):

To align with gender identity.

d. Relationship of the petitioner to the person whose name will be changed:

(1) ☒ Self(4) ☐ Guardian ad litem or attorney for minor appointed by juvenile court(2) ☐ Parent(5) ☐ Near relative (indicate relationship):(3) ☐ Guardian(6) ☐ Other (specify):

e. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

(1) Parent (name): (address):

(2) Parent (name): (address):

(3) (Only if neither parent is living) Near relatives (names, relationships, and addresses):

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

**DECLARATION**

I declare under penalty of perjury under the laws of the State of California that (check one) ☒ I am not ☐ I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail and (check one) ☒ I am not ☐ I am required to register as a sex offender under Penal Code section 290.

Date: 1/6/26

Faith Diana Ward

(TYPE OR PRINT NAME OF PERSON WHOSE NAME IS TO BE CHANGED)

(SIGNATURE OF PERSON WHOSE NAME IS TO BE CHANGED)

(If petitioner is represented by an attorney, the attorney's signature follows):

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF ATTORNEY)

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date: 1/6/26

Faith Diana Ward

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

☐ ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS☐ SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT

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